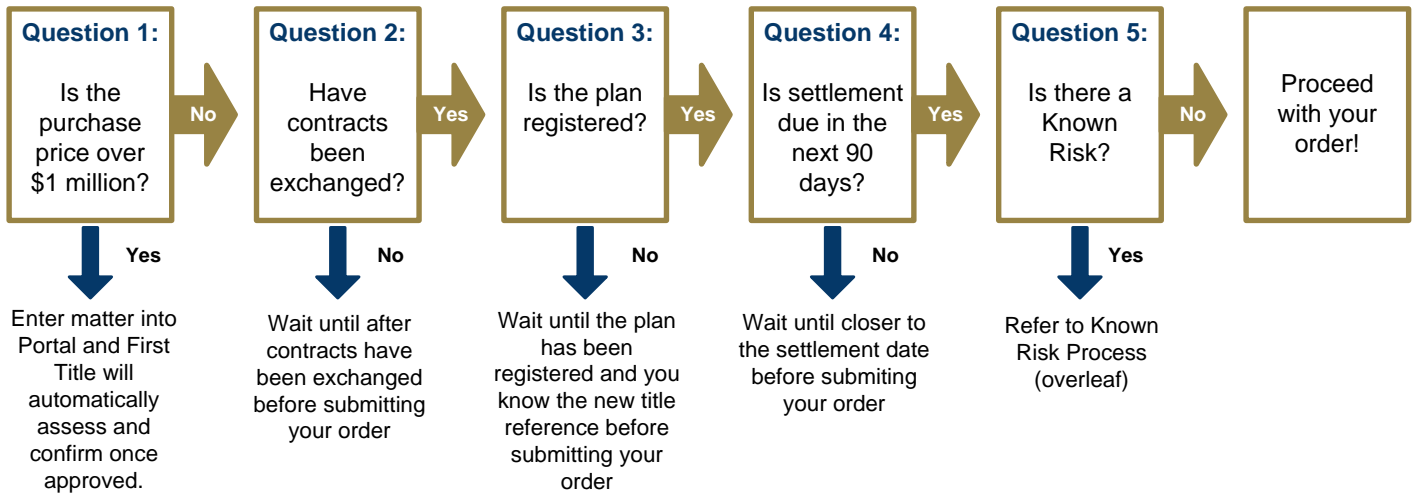


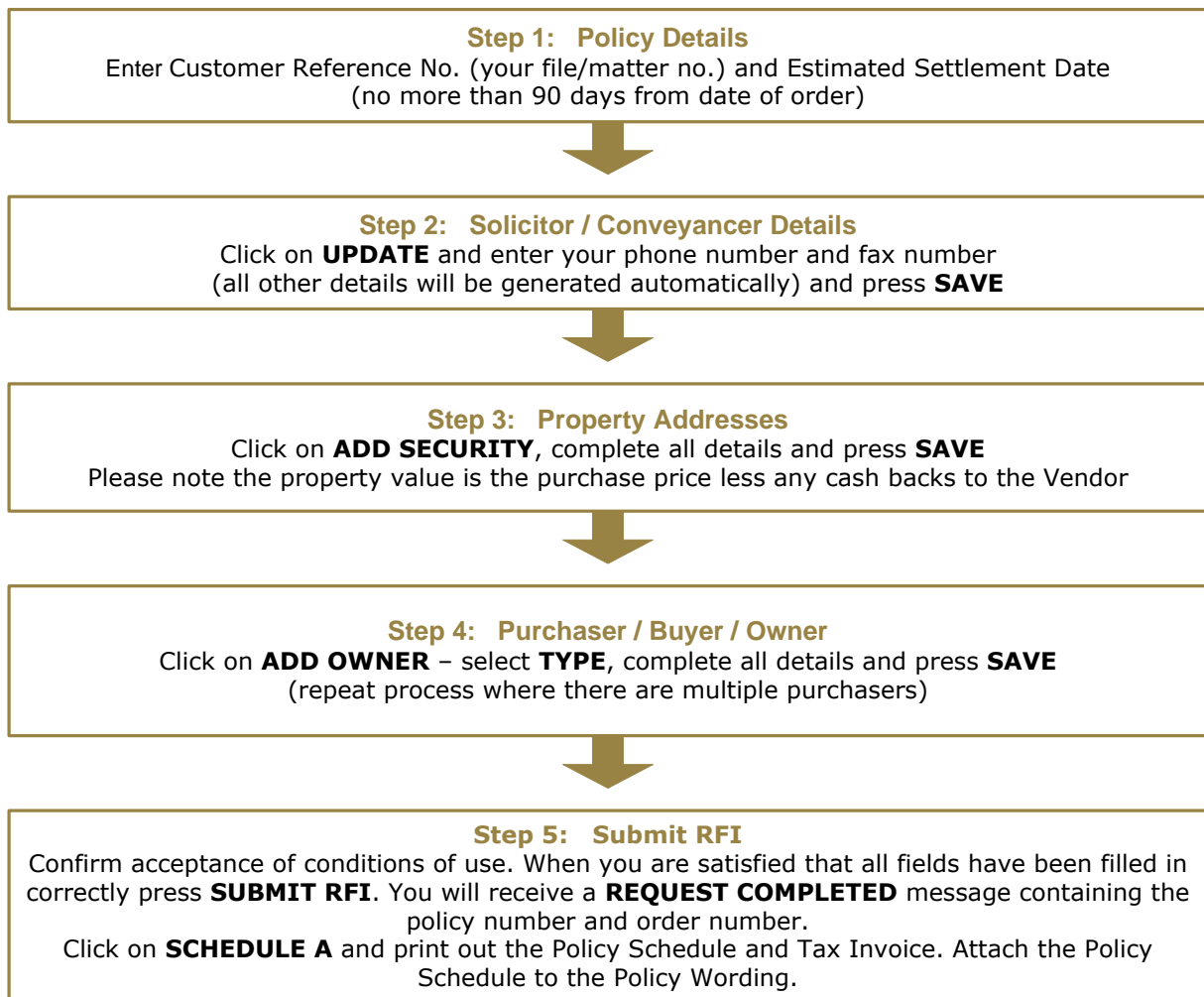
QUICK STEPS BEFORE YOU SUBMIT AN ORDER



SUBMITTING YOUR ORDER

LOG ONTO: <https://portal.etime.com.au/main> (save this address in your favourites!)
OR: www.firsttitle.com.au and click on the eTitle link.

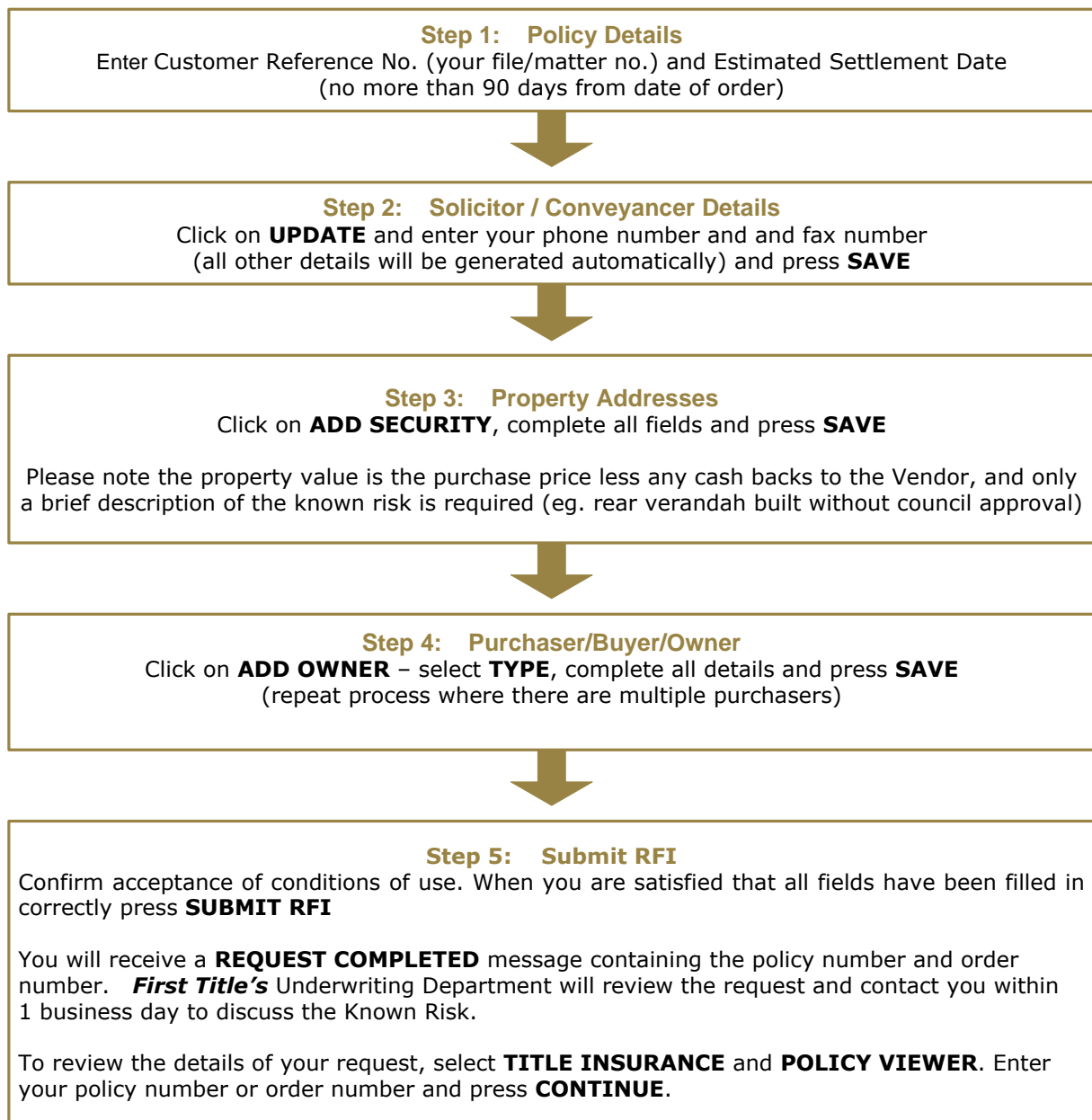
1. Enter your **USERNAME** and **PASSWORD** and press **LOGIN**
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2. Select **TITLE INSURANCE** and **NEW REQUEST**
3. Select **HOME OWNERS GOLD POLICY** (with or without Report on Title Fee) and press **CONTINUE**



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