

**COMMERCIAL OWNERS GOLD  
PURCHASERS  
ORDER FORM**



**TO:** *First Title*      **FAX TO:** (02) 9299 8445      **EMAIL TO:** underwriting@firsttitle.com.au

ORDERING PARTY CONTACT DETAILS	
<b>Company/Firm Name:</b>	<b>File Reference:</b>
<b>Contact Name:</b>	
<b>Email Address:</b>	
<b>Phone No:</b>	<b>Fax No:</b>

PURCHASE DETAILS	
<b>Purchase Price:</b> (less any cash backs or incentives)	\$ <b>Estimated Settlement Date:</b>
<b>Full Name of Each Purchaser:</b> (include ACN and Trust Name if applic)	
<b>Incoming Mortgagee (if applic):</b>	
<b>Mortgage Broker (if applic):</b> (Company, Contact Name, Phone No)	

PROPERTY DETAILS	
<b>Address:</b> (Street Address, Suburb, State, Postcode)	
<b>Title Particulars:</b> (Title reference(s) or General Law Book/No)	
<b>Property Type:</b>	<input type="checkbox"/> Retail <input type="checkbox"/> Office <input type="checkbox"/> Warehouse <input type="checkbox"/> Manufacturing <input type="checkbox"/> Other type: ....

KNOWN RISKS	
<b>Insert Details (if applic):</b>	

COVERAGE REQUIRED	
<b>Tick as Appropriate:</b>	<input type="checkbox"/> Survey <input type="checkbox"/> Building Certificate <input type="checkbox"/> Zoning <input type="checkbox"/> Other additional cover ....

ATTACHMENTS	Yes
An up-to-date title search for the property is attached	<input type="checkbox"/>
A copy of the contract and special conditions of the Contract for Sale are attached	<input type="checkbox"/>
A zoning / planning certificate for the property is attached	<input type="checkbox"/>

I declare that the information contained in this form is accurate, to the best of my knowledge. I confirm that I have provided the Purchaser/Buyer with a copy of the Property Owners insurance policy wording and have made them aware of their duty to disclose under the Insurance Contracts Act 1984 as set out in the policy.

<b>Conveyancing Practitioner Name</b>	<b>Conveyancing Practitioner Signature</b>	<b>Date</b>

**Signing by the Purchaser/Buyer is at the discretion of the Conveyancing Practitioner**

<b>Purchaser/Buyer Name</b>	<b>Purchaser/Buyer Signature</b>	<b>Date</b>

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